

State of New Jersey Child Support Call Center



1-877-655-4371

Probation Division that

ADDRESS CHANGE IN PERSON:

You must present any *one* of the following forms of identification:

- Notarized letter to the Court or notarized Obligee Address Change Form certifying the change;
- Passport;
- Photo Driver's License;
- Any other government-issued photo identification card; OR

any *two* of the following (if the none of the forms of identification listed above is available):

- Non-photo driver's license;
- Property lease;
- Utility bill (e.g., electric, gas, oil, water, telephone, cable);
- Any other government-issued non-photo identification card.

ADDRESS CHANGE REQUESTED BY MAIL:

Address changes received by mail may be in the form of a letter or an *Address Change Form*. If the written request is not notarized, it must be accompanied by a photocopy of identification document(s), consistent with the requirements for in-person changes set forth above.

If you have any questions, please contact your local Probation Division.

NEW JERSEY CHILD SUPPORT OBLIGEE ADDRESS CHANGE FORM

This form is to be completed by the obligee (payee) and may be submitted in person or via mail. If mailed, it should be sent to the return address indicated on the outside of the check mailer.

Name of Obligee: _____

Name of Obligor: _____

Case Number: CS _____

County Office: _____ Probation Division

SSN: _ _ _ - _ _ - _ _ _

Date of Birth: __/____/____

Old Address: _____

City: _____ State: _____ Zip: _____

New Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (____) _____ - _____

Work Phone: (____) _____ - _____ Ext. _____

Signature: _____ Date: _____

SWORN TO and subscribed before me this _____ day of _____, _____.

Notary Public, in and for the State of New Jersey
Commission Expires _____

Signature of Notary Public

(Please check this box if this form is not notarized and include the following documentation:

Any one of the following:

- Notarized letter from the obligee to the Court or notarized Obligee Address Change Form) certifying the change
- Passport
- Photo Driver's License
- Any other government-issued photo identification card; or

Any two of the following (in the event the above listed identification is not available)

- Non-photo driver's license
- Property lease
- Utility bills (e.g., electric, gas, oil, water, telephone, cable)
- Any other government-issued **non-photo** identification card.

----- Office Use Only -----

Submitted by PCSE staff name: _____ Date: _____

Supervisor Approval: _____ Date: _____

Updated ACSES by (staff initials): _____ Date: _____